

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MATERIEL COMMAND
5001 EISENHOWER AVENUE, ALEXANDRIA, VA 22333-0001

AMC REGULATION
No. 15-45

19 May 1992

Boards, Commissions, and Committees

U.S. ARMY MATERIEL COMMAND
TELECOMMUNICATIONS AND AUTOMATED INFORMATION
SYSTEMS SECURITY WORK GROUP

Local supplementation of this regulation is prohibited unless prior approval is obtained from the proponent.

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1. Purpose. To describe the mission, major functions, concept of operation, relationships, and support of the AMC Telecommunications Automated Information Systems (TAIS) Security Work Group (AMC TAISWG).

2. Mission. To provide a forum for technology exchange and problem solving among members of the AMC TAIS security community, including Information System Security Managers (ISSM), Information Systems Security Officers (ISSO), Telecommunications Specialists, and Security Officers.

3. Scope. This regulation applies to Headquarters, U.S. Army Materiel Command (HQ AMC), AMC major subordinate commands (MSC) including their subordinate activities, and separate activities reporting directly to HQ AMC.

*This regulation supersedes AMC-R 15-45, 2 January 1987.

4. Direction and control. The Deputy Chief of Staff for Intelligence (DCSINT) will direct and control the TAISWG and may direct the TAISWG to take additional actions as required.

5. Major functions. a. Reviews AMC TAIS security policies, procedures, and practices to detect deficiencies and vulnerabilities and assure timely corrective actions.

b. Collectively evaluates assigned and discovered problems and develops recommendations for their resolution.

c. Develops proposed TAIS security policies, procedures, and training requirements to correct automation security problems.

d. Convenes subgroups at the discretion of the chairperson in coordination with the DCSINT to research and develop proposed TAIS security policies.

e. Evaluates AIS security problems and provides recommendations to DA DCSINT in the form of changes, additions, and/or deletions to AR 380-19, Information Systems Security.

f. Provides participation and recommendations on systems being prototyped.

g. Provides recommendations to AMC DCSINT on security of automation support.

6. Concept of operation. a. Issues to be addressed by the TAISWG may originate from--

(1) High priority automation security problems assigned to the TAISWG by the Commander, AMC.

(2) Surveys and inspections of automated equipment/facilities for problem areas.

(3) Reviews of TAIS security policies, procedures, and practices.

(4) Problems identified by TAISWG members.

(5) Problems nominated for TAISWG action by AMC subordinate command and activity delegates.

(6) Problems identified by external agencies.

b. Nominations of issues for TAISWG action will be made through the MSC to the AMC DCSINT. Issues will be evaluated by the DCSINT to determine if they are appropriate for TAISWG consideration and to ensure that they cannot be resolved through normal AMC command or staff actions. Nominations will be accepted or rejected by the DCSINT. Issues accepted for TAISWG consideration will be assigned by the chairperson to the appropriate subgroup for development of a recommended solution.

c. Subgroup leaders will accept assigned taskings and exercise operational control over their subgroups. Subgroup members will evaluate assigned problems, identify methodologies for arriving at solutions, determine the degree of assistance required from AMC functional activities, and ensure that recommended solutions effectively address all elements of the assigned problem. Subgroups may be tasked by the chairperson in coordination with the DCSINT to conduct surveys of AMC facilities, and operating practices to detect or prevent automation security problems and to review material under development.

d. Subgroup leaders will request assistance from group members who will task appropriate members of their commands, activities, or staff elements to develop necessary data for resolution of the issues. The DCSINT will also directly task appropriate HQ AMC staff elements and subordinate commands and activities to support board activities.

e. Prior to review by the DCSINT, subgroup members will staff their recommendations through their MSCs. Upon completion of internal staffing, the subgroup leader will prepare a coherent package to be presented to the DCSINT. The DCSINT will evaluate the adequacy of the package for either resolution of the problem or presentation to the TAISWG for review. Upon completion of TAISWG action, the DCSINT will report the findings and specific recommendations to the appropriate authority for approval and subsequent implementation by functional organizations of AMC.

f. Subgroups will meet at least once every 6 months or more often if necessary to review actions in progress and receive problem assignments.

g. The TAISWG will host an automation security conference at least annually with delegates from AMC MSCs and direct reporting activities.

7. Composition. a. Voting members of the TAISWG will consist of a chairperson, vice chairperson, one representative from each of the headquarters offices of the Deputy Chief of Staff for Intelligence and Information Management, one representative from U.S. Army Systems Integration and Management Activity (SIMA) and U.S. Army Logistics Management Center (ALMC), and two representatives from each MSC. The MSCs will have one representative from the DCSINT and one representative that performs ISSO duties. However, each MSC will have only one vote.

b. Nonvoting members of the TAISWG include an executive secretary, program chairperson, and conference host.

c. The offices of chairperson, vice chairperson, and executive secretary will be elected from the MSC community and will constitute one representative from that MSC.

8. Elections. Elections will be held every 2 years during the appropriate annual conference. The vice chairperson will replace the chairperson at the end of his/her term. Only members of the TAISWG may vote during the elections.

9. Functions of members and administrative support. a. The chairperson's responsibilities include--

- (1) Calling all meetings.
- (2) Presiding over meetings of the TAISWG and each conference.
- (3) Directing the management of the TAISWG.

b. The vice chairperson's responsibilities include--

- (1) Assisting chairperson in the conduct of meetings and conferences.
- (2) Chairing meetings and conferences in the absence of the chairperson.
- (3) Assuming chairpersonship upon the departure of the incumbent chairperson.

c. The executive secretary's responsibilities include--

- (1) Responsibility for the day-to-day business of the organization.
- (2) Responsibility for the publication and distribution of minutes, newsletters, and any other publications of the work group.
- (3) Responsibility for the accountability of funds.
- (4) Receiving and forwarding proposed changes to this regulation to the TAISWG for consideration.

d. Headquarters representatives include personnel from the offices of the Deputy Chiefs of Staff for Intelligence and Information Management. These representatives will ensure that TAISWG activities and conferences are consistent with the needs and concerns of AMC.

e. The program chairperson's responsibilities include--

(1) Development of proposed agenda for annual conference for TAISWG approval.

(2) Arrangement for speakers and workgroup leaders to participate in TAISWG conferences.

(3) Arrangement for copies of prepared speeches for publication in the conference minutes.

f. The conference host's responsibilities include--

(1) Negotiation for conference facilities and accommodations for delegates to annual conference.

(2) Arrangement for equipment support and room set-up for conference meetings.

10. Funding. Funding for the travel expenses of TAISWG members will be provided by the member's organization.

11. Correspondence. All TAISWG recommendations will be forwarded to the DCSINT for appropriate staffing and approval.

The proponent of this regulation is the United States Army Materiel Command. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, HQ AMC, ATTN: AMCMI-C, 5001 Eisenhower Avenue, Alexandria, VA 22333-0001.

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